

CIC 34

Community Interest Company Report

	For official use <i>(Please leave blank)</i>	
<i>Please complete in typescript, or in bold black capitals.</i>	Company Name in full	LymeForward Community Interest Company
	Company Number	10381732
	Year Ending	31 March 2017

This template illustrates what the Regulator of Community Interest Companies considers to be best practice for completing a simplified community interest company report. All such reports must be delivered in accordance with section 34 of the Companies (Audit, Investigations and Community Enterprise) Act 2004 and contain the information required by Part 7 of the Community Interest Company Regulations 2005. For further guidance see chapter 8 of the Regulator's guidance notes and the alternate example provided for a more complex company with more detailed notes.

(N.B. A Filing Fee of £15 is payable on this document. Please enclose a cheque or postal order payable to Companies House)

PART 1 - GENERAL DESCRIPTION OF THE COMPANY'S ACTIVITIES AND IMPACT

In the space provided below, please insert a general account of the company's activities in the financial year to which the report relates, including a description of how they have benefited the community.

LymeForward acts as guardian of the Local Area Partnership's Community Plan. Its Steering Group determined from that plan two priorities as the main focus of its current community work: economic issues, and matters of health and wellbeing. A third priority has been to fulfil the requirements specified by Lyme Regis Town Council as part of the Council's Funding Agreement with LymeForward.

Note: In the case of (2) & (3) below, for clarity the references in places refer to activity prior to the 2016-2017 year during which LymeForward became a CIC.

1. Town Council requirements

- (a) Assistance with developing Lyme Voice, a formalised consultation method between the council and electorate. Completed.
- (b) In partnership with Lyme Regis Town Council, developed the Gateway Card – a discount scheme offered by local traders to residents. Completed.
- (c) Coordination with the Town Clerk of public consultations and fundraising bids. Ongoing.

Community benefit:

- (a) Greater understanding of Council issues and more opportunity for individual voices to be heard.
- (b) Commercial value to the local economy, traders and residents.
- (c) Sifting consultations so that residents can focus on significant ones; focussing fundraising efforts on targets more likely to be productive.

2. Economy

- (a) Established a Coastal Community Team to work with the DCLG, its Coastal Revival Fund and its Coastal Communities Fund, plus ongoing management of local projects.
- (b) CCT awarded £10k DCLG grant to prepare a Lyme Regis, Charmouth and Uplyme Economic Plan, submitted in spring 2016.
- (c) CCT awarded £60k from Coastal Revival Fund in financial year 2015-2016.
- (d) In partnership with Dorset Coast Forum, CCT awarded £274k for Lyme Regis Trail project, and approximately £45k for four smaller local projects, in financial year 2016-2017. Scope of works and project management for approximately 2-year Trail Project under LymeForward established.
- (e) In partnership with local artists and businesses the CCT helped raise £5.5K (with £2k from the Town Council) for a Sculpture Trail in the seafront gardens.
- (f) As an official partner with Ansbury's Face Forward programme, LymeForward has become a NEETS referring and delivery body for West Dorset.

Community benefit:

- (a) & (b) Provided a means of identifying economic regeneration needs and of sourcing funds towards meeting them.
- (c) Marine Theatre re-roofing scheme (£40k contribution) completed; The Hub Youth Club window replacements (£10k contribution) completed; Town Mill development feasibility study (£8k contribution) completed; Charmouth Coastwatch Lookout enhancement (£2k contribution) completed.
- (d) Major improvements to riverside footpath between Uplyme and Lyme Regis to provide easier non-vehicular access of benefit to visitors and residents. Other projects will enhance WiFi access and anti-litter schemes on the seafront, and improved tourism publicity for Lyme Regis and Charmouth via the iCoast website and promotional art along the South West Coast Path.
- (e) Enhanced attraction for visitors and residents, and public promotion of local talent.
- (f) Employability help for local young people not in education, employment or training.

(Please continue on separate continuation sheet if necessary.)

3. Health & Wellbeing

- (a) Established a Health & Wellbeing group of local volunteers, several with relevant professional background. Main functions: to coordinate local experience of the health and care system (strengths, weaknesses, gaps in provision); to coordinate and draw on the work of the three Patient Participation Groups; to represent the area with the Dorset CCG and Dorset Healthwatch; to keep the local community informed on health and care issues.
- (b) The LymeForward coordinator assists existing, and initiates new, local support groups both volunteer- and professional-led. These include groups supporting individuals and families affected by cancer, dementia, mental health issues, loneliness and isolation. He also runs the local Foodbank, funded by voluntary donations.

Community benefit:

- (a) Local concerns about health and care provision are coordinated by a community group with links to GP practices and other providers, and with service commissioning bodies (Dorset CCG, Dorset Public Health and Dorset County Council Social Services).
- (b) Increasing local support for the significant number of vulnerable people and families – a process still far from sufficient to meet all the needs.

4. Other activity

- (a) Fundraising. In addition to the fundraising shown under (2) above, nearly £5k has been raised from local sources to assist with Health and Wellbeing support services.
- (b) With the support of a local business, work has begun with local schools interested in the Eco Schools award, and with the Woodroffe School Sixth Form on developing a Youth Council for Lyme Regis.

Community benefit:

- (a) Without such funding, several support groups would struggle to continue.
- (b) The educational benefits of these two activities should be realised in the coming (2017-2018) year once work has progressed.

PART 2 – CONSULTATION WITH STAKEHOLDERS – Please indicate who the company's stakeholders are; how the stakeholders have been consulted and what action, if any, has the company taken in response to feedback from its consultations? If there has been no consultation, this should be made clear.

1. Lyme Regis Town Council (main funder).

(a) LRTC is represented on LymeForward Steering Group which meets three times per year to review progress and agree priorities.

(b) Twice yearly Directors and Coordinator report to and consult with a review group of councillors and Town Clerk, including a summary of financial position and review of governance.

(c) Coordinator meets monthly with Town Clerk to harmonise actions, in particular relating to public consultations and potential funding bids for the town.

Action in response to feedback: Additional CIC Director recruited.

2. West Dorset District Council (second funder).

WDDC is represented on LymeForward Steering Group, as above, by a senior staff member who is also consulted/informed in advance of actions by email and phone. West Dorset Partnership meetings are attended by a Director and/or the coordinator. No specific action points have arisen during this period.

3. LymeForward membership

Partnership meetings for members (open also to the public) are held three times per year, one being the formal AGM conducted according to the Articles of Association. Regular circulation to members of updates and information. Regular press releases in local media. Created new information website.

Actions in response to feedback:

(a) Following the meeting on 9.6.16, which recommended establishing LymeForward as a CIC, initial Directors prepared the application papers; the CIC was registered on 19.9.16.

(b) At the meeting on 13.10.16, the membership of the Steering Group was agreed, including three representatives elected by the membership.

(c) At the meeting on 23.3.17, the functions of the Coastal Community Team and the Health and Wellbeing Group were discussed.

(d) Subsequently, revised Terms of Reference for the Coastal Community Team and for the Health and Wellbeing Group were agreed by the Steering Group.

4. Wider community stakeholders

The following public consultations have been held:

17th June 2016: Arranged for Dorset CCG 'consultation caravan' to visit (Clinical Services Review).

30th September 2016: information / discussion on Dorset Councils' proposed Unitary structure.

13th December 2016: held public meeting on CCG Clinical Services Review.

14th January 2017: assisted with materials for, and attended, further public meeting on Clinical Services Review.

26th January 2017: arranged further Dorset CCG Clinical Services Review 'pop up' consultation.

PART 3 – DIRECTORS’ REMUNERATION – if you have provided full details in your accounts you need not reproduce it here. Please clearly identify the information within the accounts and confirm that, “There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for director’s loss of office, which require to be disclosed” (See example with full notes). If no remuneration was received you must state that “no remuneration was received” below.

No remuneration was received

PART 4 – TRANSFERS OF ASSETS OTHER THAN FOR FULL CONSIDERATION – Please insert full details of any transfers of assets other than for full consideration e.g. Donations to outside bodies. If this does not apply you must state that “no transfer of assets other than for full consideration has been made” below.

No asset transfers have been made.

(Please continue on separate continuation sheet if necessary.)

PART 5 – SIGNATORY

The original report must be signed by a director or secretary of the company

Signed

Date

Office held (delete as appropriate) Director/Secretary

You do not have to give any contact information in the box opposite but if you do, it will help the Registrar of Companies to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Tel	
DX Number	DX Exchange

When you have completed and signed the form, please attach it to the accounts and send both forms by post to the Registrar of Companies at:

For companies registered in England and Wales: Companies House, Crown Way, Cardiff, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland: Companies House, 4th Floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, EH3 9FF DX 235 Edinburgh or LP – 4 Edinburgh 2

For companies registered in Northern Ireland: Companies House, 2nd Floor, The Linenhall, 32-38 Linenhall Street, Belfast, BT2 8BG

The accounts and CIC34 **cannot** be filed online

(N.B. Please enclose a cheque for £15 payable to Companies House)