

Registered number  
10381732

LYMEFORWARD CIC

Report and Accounts

31 March 2018



**LYMEFORWARD CIC**

**Registered number: 10381732**

**Directors' Report**

The directors present their report and accounts for the year ended 31 March 2018.

**Principal activities**

The company's principal activity during the year was to act as the Local Area Partnership for Lyme Regis and the surrounding area, and to implement the community plan.

**Directors**

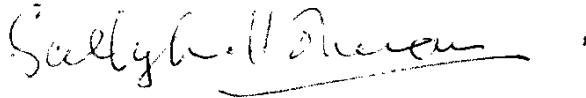
The following persons served as directors during the year:

C J Boothroyd  
W A Davies  
S L Holman  
K M lavery (appointed 23 May 2017)

**Small company provisions**

This report has been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime.

This report was approved by the board on 21 June 2018 and signed on its behalf.



S L Holman  
Director

**LYMEFORWARD CIC**  
**Accountants' Report**

**Accountants' report to the directors of**  
**LYMEFORWARD CIC**

You consider that the company is exempt from an audit for the year ended 31 March 2018. You have acknowledged, on the balance sheet, your responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts. These responsibilities include preparing accounts that give a true and fair view of the state of affairs of the company at the end of the financial year and of its profit or loss for the financial year.

In accordance with your instructions, we have prepared the accounts which comprise the Profit and Loss Account, the Balance Sheet and the related notes from the accounting records of the company and on the basis of information and explanations you have given to us.

We have not carried out an audit or any other review, and consequently we do not express any opinion on these accounts.



Rosy Jeffery Ltd  
Chartered Certified Accountants

The Loft  
Unit 11, Hunthay Business Park  
Axminster  
Devon  
EX13 5RJ

*21 June 2018*

**LYMEFORWARD CIC**  
**Profit and Loss Account**  
**for the year ended 31 March 2018**

	<b>2018</b>	<b>6 months to</b>
	<b>£</b>	<b>31 March</b>
		<b>2017</b>
		<b>£</b>
<b>Turnover</b>	144	395
Cost of sales	(28,393)	(6,069)
<b>Gross loss</b>	<u>(28,249)</u>	<u>(5,674)</u>
Administrative expenses	(29,813)	(15,156)
Other operating income	54,858	24,530
<b>Operating profit</b>	<u>(3,204)</u>	<u>3,700</u>
<b>Profit on ordinary activities before taxation</b>	<u>(3,204)</u>	<u>3,700</u>
Tax on profit on ordinary activities	-	-
<b>Profit for the period</b>	<u>(3,204)</u>	<u>3,700</u>

**LYMEFORWARD CIC**

Registered number: 10381732

**Balance Sheet  
as at 31 March 2018**

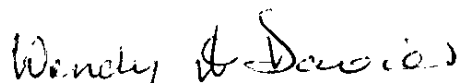
	Notes	2018 £	2017 £
<b>Current assets</b>			
Debtors	2	511	555
Cash at bank and in hand		10,869	19,879
		<u>11,380</u>	<u>20,434</u>
<b>Creditors: amounts falling due within one year</b>			
	3	(10,884)	(16,734)
<b>Net current assets</b>		<u>496</u>	<u>3,700</u>
<b>Net assets</b>		<u>496</u>	<u>3,700</u>
<b>Reserves</b>			
Profit and loss account		496	3,700
<b>Reserves</b>		<u>496</u>	<u>3,700</u>

The directors are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006.

The member has not required the company to obtain an audit in accordance with section 476 of the Act.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared and delivered in accordance with the special provisions applicable to companies subject to the small companies regime. The profit and loss account has not been delivered to the Registrar of Companies.



W A Davies  
Director

Approved by the board on 21 June 2018

**LYMEFORWARD CIC**  
**Notes to the Accounts**  
**for the year ended 31 March 2018**

**1 Accounting policies**

***Basis of preparation***

The accounts have been prepared under the historical cost convention and in accordance with FRS 102, The Financial Reporting Standard applicable in the UK and Republic of Ireland (as applied to small entities by section 1A of the standard).

***Turnover and other income***

Turnover is measured at the fair value of the consideration received or receivable, net of discounts. Turnover includes revenue earned from the sale of goods and from the rendering of services for activities which are not grant funded. 'Other income' is income arising from grants and donations and is recognised by reference to the stage of completion of the project to which it relates.

***Debtors***

Short term debtors are measured at transaction price (which is usually the invoice price), less any impairment losses for bad and doubtful debts.

***Creditors***

Short term creditors are measured at transaction price (which is usually the invoice price).

***Taxation***

A current tax liability is recognised for the tax payable on the taxable profit of the current and past periods. A current tax asset is recognised in respect of a tax loss that can be carried back to recover tax paid in a previous period. Deferred tax is recognised in respect of all timing differences between the recognition of income and expenses in the financial statements and their inclusion in tax assessments. Unrelieved tax losses and other deferred tax assets are recognised only to the extent that it is probable that they will be recovered against the reversal of deferred tax liabilities or other future taxable profits. Deferred tax is measured using the tax rates and laws that have been enacted or substantively enacted by the reporting date and that are expected to apply to the reversal of the timing difference, except for revalued land and investment property where the tax rate that applies to the sale of the asset is used. Current and deferred tax assets and liabilities are not discounted.

***Provisions***

Provisions (ie liabilities of uncertain timing or amount) are recognised when there is an obligation at the reporting date as a result of a past event, it is probable that economic benefit will be transferred to settle the obligation and the amount of the obligation can be estimated reliably.

***Pensions***

Contributions to defined contribution plans are expensed in the period to which they relate.

***Reserves policy***

The company's policy is to maintain reserves at a level which would cover three months overheads, to enable the company to meet its contractual obligations in the event of the company ceasing its activities.

**LYMEFORWARD CIC**  
**Notes to the Accounts**  
**for the year ended 31 March 2018**

<b>2 Debtors</b>	<b>2018</b>	<b>2017</b>
	£	£
Other debtors	<u>511</u>	<u>555</u>
<b>3 Creditors: amounts falling due within one year</b>	<b>2018</b>	<b>2017</b>
	£	£
Accruals	1,804	3,629
Deferred income - received for committed projects	<u>9,080</u>	<u>13,105</u>
	<u>10,884</u>	<u>16,734</u>

**4 Related party transactions**

There were no directors' remuneration or other benefits paid for the year ended 31 March 2018.

**5 Controlling party**

The company is controlled by the directors.

**6 Other information**

LYMEFORWARD CIC is a private company limited by guarantee without share capital and incorporated in England. Its registered office is:

The Town Mill  
 Mill Lane  
 Lyme Regis  
 Dorset  
 DT7 3PU

**LYMEFORWARD CIC**  
**Detailed profit and loss account**  
**for the year ended 31 March 2018**

	<b>2018</b>	<b>6 months to</b>
	<b>£</b>	<b>31 March</b>
		<b>2017</b>
		<b>£</b>
<b>Sales</b>	144	395
Cost of sales	(28,393)	(6,069)
<b>Gross loss</b>	<u>(28,249)</u>	<u>(5,674)</u>
Administrative expenses	(29,813)	(15,156)
Other operating income	54,858	24,530
<b>Operating profit</b>	<u>(3,204)</u>	<u>3,700</u>
<b>Profit before tax</b>	<u>(3,204)</u>	<u>3,700</u>



**LYMEFORWARD CIC**  
**Detailed profit and loss account**  
**for the year ended 31 March 2018**

	<b>2018</b>	<b>6 months to 31 March 2017</b>
	<b>£</b>	<b>£</b>
<b>Sales</b>		
Sales	<u>144</u>	<u>395</u>
<b>Project costs</b>		
Project costs	<u>28,393</u>	<u>6,069</u>
<b>Administrative expenses</b>		
Employee costs:		
Wages and salaries	25,113	12,297
Pensions	408	-
Staff training and welfare	29	-
Payroll administration	257	-
	<u>25,807</u>	<u>12,297</u>
Premises costs:		
Rent	522	208
Venue hire	-	411
	<u>522</u>	<u>619</u>
General administrative expenses:		
Administration charge	-	475
Telephone	118	-
Stationery	199	151
Insurance	276	-
Equipment expensed	430	-
Meeting expenses	192	-
IT support and software	268	-
Travel and subsistence	874	570
Sundry expenses	667	234
	<u>3,024</u>	<u>1,430</u>
Legal and professional costs:		
Accountancy fees	460	460
Third party service fees	-	350
	<u>460</u>	<u>810</u>
	<u>29,813</u>	<u>15,156</u>
<b>Other operating income</b>		
Grants	49,416	23,710
Donations	5,442	820
	<u>54,858</u>	<u>24,530</u>

# CIC 34

## Community Interest Company Report

	<b>For official use</b> <i>(Please leave blank)</i>	
<i>Please complete in typescript, or in bold black capitals.</i>	<b>Company Name in full</b>	LymeForward Community Interest Company
	<b>Company Number</b>	10381732
	<b>Year Ending</b>	31 March 2018

This template illustrates what the Regulator of Community Interest Companies considers to be best practice for completing a simplified community interest company report. All such reports must be delivered in accordance with section 34 of the Companies (Audit, Investigations and Community Enterprise) Act 2004 and contain the information required by Part 7 of the Community Interest Company Regulations 2005. For further guidance see chapter 8 of the Regulator's guidance notes and the alternate example provided for a more complex company with more detailed notes.

**(N.B. A Filing Fee of £15 is payable on this document. Please enclose a cheque or postal order payable to Companies House)**

## **PART 1 - GENERAL DESCRIPTION OF THE COMPANY'S ACTIVITIES AND IMPACT**

In the space provided below, please insert a general account of the company's activities in the financial year to which the report relates, including a description of how they have benefited the community.

LymeForward continues acting as guardian of the Local Area Partnership's Community Plan, with the previously-agreed priorities of community economic issues, and matters of health and wellbeing. It also fulfils the requirements specified by Lyme Regis Town Council as part of the Council's Funding Agreement with LymeForward, and the more broadly-based requirements of West Dorset District Council as part of the Service Level Agreement.

### **1. Town Council requirements**

- (a) Safer Neighbourhood: LymeForward is developing good relationships with the limited police presence locally, aiming to support officers and to encourage Neighbourhood Watch schemes.
- (b) Specific Council objectives are being incorporated in the Round 5 CCF bid (see below).
- (c) Attempts to establish a Chamber of Commerce have so far failed.
- (d) Coordination with the Town Clerk of public consultations and fundraising bids continues.

#### Community benefit:

- (a) Some compensation for reduced police presence.
- (b) Drawing in external funding to supplement that directly available to the Council.
- (c) None so far.
- (d) Ensuring public voices are heard and that access to external funding is maximised.

### **2. Economy**

- (a) The Coastal Community Team gained significant funding from the Dorset Coast Forum's Round 4 bid to the Coastal Communities Fund, notably £246,000 for upgrading the 'River Lim Path' linking Lyme Regis and Uplyme. Work to implement the scheme is under way.
- (b) The public workshop following the AGM in July gathered over 50 separate ideas towards potential projects for a collaborative bid within an overall enhancement programme, which the CCT team sifted and prioritised for CCF funding purposes. Work continues, in association with the Dorset Coast Forum, on refining ideas into a coherent partnership bid to Round 5 of the Coastal Communities Fund, drawing together Lyme Regis seafront ideas with the Charmouth Seafront Enhancement Project.

#### Community benefit:

- (a) A much-improved walking link between the two neighbouring communities to provide easier non-vehicular access of benefit to visitors and residents, potentially easing Lyme Regis parking problems and encouraging economic gains.
- (b) Building on the success of Round 4, drawing in additional funding for projects that will enhance the attractions of the two communities for visitors and residents, with consequent economic benefits.

### **3. Health & Wellbeing**

- (a) The Health & Wellbeing group of local volunteers is consolidated.
- (b) A key focus has been the Dorset Clinical Commissioning Group's Primary Care Commissioning Strategy, covering the future arrangements for providing both GP/medical services and Community Health Services in the LymeForward 'patch' from 31 January 2019, with vital implications for the area. The group got as many residents as possible to take part on 26th June in the CCG's 'Engagement Event' to discuss plans.

It has since then

- worked closely with the CCG Primary Care team and locality Primary Care Programme Officer to influence the CCG's process;
- researched and documented the services currently provided to understand the strengths, weaknesses and gaps in current provision, compiling three documents (data, gaps and weaknesses, recommendations) given to the CCG in January;

*(Please continue on separate continuation sheet if necessary.)*

- maintained contact with similar developments across the border in East Devon;
- held information and influencing meetings with senior managers of current services;
- kept residents informed of developments;
- worked to strengthen local Patient Participation Groups.

At 31 March, decisions from the CCG are still awaited.

- (c) With good help from the part-time LymeForward Assistant, local support groups both volunteer- and professional-led are encouraged and assisted where possible. A professional drug and alcohol treatment and advice service now operates in the town, as do a Memory Café, a mental health support group, regular community lunches, cookery classes for men, and a Befriending Scheme. ~In association with Lyme regis Development Trust, the Foodbank is in the process of being re-established on a more secure and manageable footing.
- (d) Significant funds have been raised this financial year to underpin several of these activities: Dorset POPP have given £1,461 for community lunches, the WDDC Social Inclusion Fund £600 for the mental health group and £551 for equipment needed to re-open the Foodbank; a group of the Society of Friends £520 for the Foodbank; the local Regatta & Carnival Committee £275 for community lunches and £500 for the Memory Café; Dorset Healthwatch £1,000 to assist with a 'social prescribing' event planned for late April. Collectively, £4,907 of financial support. In addition, many donations in kind, and huge amounts in volunteer time, are given.

Community benefit:

- (a/b) Local concerns about health and care provision are coordinated by a community group with links to GP practices and other providers, and with service commissioning bodies (Dorset CCG, Dorset Public Health and Dorset County Council Social and Children's Services). The community gains a strong and well-used information network and consultation mechanism.
- (c) Practical community support for the significant number of vulnerable people and families is growing, but remains far from sufficient to meet all the needs.
- (d) Without such funding, several support groups would struggle to continue.

**4. Management**

With effect from 31 March, the LymeForward Coordinator has resigned his position. Directors have considered how and when to replace this position in the light of both Local Government Reorganisation in Dorset and the outcomes of the proposed Round 5 CCF bid. Temporarily, they will be increasing the LymeForward Assistant's hours from 2 to 3 days per week to help cover some of the administrative work, much of which will fall to Directors in the interim.

**PART 2 – CONSULTATION WITH STAKEHOLDERS** – Please indicate who the company's stakeholders are; how the stakeholders have been consulted and what action, if any, has the company taken in response to feedback from its consultations? If there has been no consultation, this should be made clear.

**1. Lyme Regis Town Council (main funder).**

- (a) LRTC is represented on LymeForward Steering Group which meets three times per year to review progress and agree priorities.
- (b) Twice yearly Directors and Coordinator report to and consult with a review group of councillors and Town Clerk, including a summary of financial position and review of governance.
- (c) Coordinator has met monthly with Town Clerk to harmonise actions, in particular relating to public consultations and potential funding bids for the town.

Action in response to feedback: None needed in this period.

**2. West Dorset District Council (second funder).**

WDDC is represented on LymeForward Steering Group, as above, by a senior staff member who is also consulted/informed in advance of actions by email and phone. West Dorset Partnership meetings are attended by a Director and/or the coordinator. No specific action points have arisen during this period.

**3. LymeForward membership**

Partnership meetings for members (open also to the public) are held three times per year, one being the formal AGM conducted according to the Articles of Association. Regular circulation to members of updates and information. Regular press releases in local media. Created new information website.

Actions in response to feedback:

Steering Group members have reviewed priorities and endorsed actions, which have in turn been ratified at Membership meetings.

**4. Wider community stakeholders**

The following public consultations have been held:

*26th June 2017:* In association with Dorset CCG, 'engagement event' to discuss initial plans for re-commissioning services. Around 60 people attended, by invitation.

*3rd July 2017:* Public 'workshop' to discuss ideas for CCT funding bids. 58 people attended.

*30th October & 1st November:* Drop-in consultations in Lyme Regis and Uplyme for comments on plans for River Lim Path, attended by over 60 people, produced favourable responses.

*23rd November 2017:* open public meeting under auspices of the U3A for Health & Wellbeing Group to brief residents on the outcomes of the group's research into current services and to collect comments on its draft proposals for submission to the CCG.

*Members of the Health and Wellbeing Group (either collectively, as sub-teams or individually) have between them during the year ending 31 March held nearly 70 meetings with commissioners, a wide range of service managers and providers, and clinical or care practitioners.*

**PART 3 – DIRECTORS’ REMUNERATION** – if you have provided full details in your accounts you need not reproduce it here. Please clearly identify the information within the accounts and confirm that, “There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for director’s loss of office, which require to be disclosed” (See example with full notes). If no remuneration was received you must state that “no remuneration was received” below.

No remuneration was received

**PART 4 – TRANSFERS OF ASSETS OTHER THAN FOR FULL CONSIDERATION** – Please insert full details of any transfers of assets other than for full consideration e.g. Donations to outside bodies. If this does not apply you must state that “no transfer of assets other than for full consideration has been made” below.

No asset transfers have been made.

### PART 5 – SIGNATORY

The original report must be signed by a director or secretary of the company

Signed

*Dwain Davies*

Date

13/8/18

Office held (delete as appropriate) Director/Secretary

You do not have to give any contact information in the box opposite but if you do, it will help the Registrar of Companies to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Tel	
DX Number	DX Exchange

**When you have completed and signed the form, please attach it to the accounts and send both forms by post to the Registrar of Companies at:**

For companies registered in England and Wales: Companies House, Crown Way, Cardiff, CF14 3UZ

DX 33050 Cardiff

For companies registered in Scotland: Companies House, 4<sup>th</sup> Floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, EH3 9FF DX 235 Edinburgh or LP – 4 Edinburgh 2

For companies registered in Northern Ireland: Companies House, 2nd Floor, The Linenhall, 32-38 Linenhall Street, Belfast, BT2 8BG

The accounts and CIC34 **cannot** be filed online

**(N.B. Please enclose a cheque for £15 payable to Companies House)**